

**Mid-Michigan Library League
Board of Trustees Meeting Minutes
November 15, 2018**

Call to Order: With a quorum being present Board Chair Eric Smith called the meeting to order at 10:05.

Present: Eric Smith, Valerie Church-McHugh, Lois Langenburg, Jeanette Fleury, Chris Cook, Mary Edens, Diane Eisenga, Patti Colvin

Also present: Sheryl Mase (Director of the MMLL), members of the Advisory Council (Lauren Moran-Big Rapids, Nicole Hintz-Walkerville)

Absent: Susan LaBelle

Board members shared what was going on in their libraries.

Approval of agenda: M/S Edens/Church-McHugh. Agenda approved

Approval of minutes: M/S Church-McHugh/Cook. Minutes approved

Lauren Phillips from Baird Cotter and Bishop was here to go over the annual audit report for the Mid-Michigan Library League and answer any questions members had.

Motion to accept audit report as presented: M/S Church-McHugh/Colvin, discussion; roll call vote: Colvin – yes, Langenburg – yes, Fleury – yes, Edens – yes, Cook – yes, Church-McHugh – yes, Smith – yes, Eisenga – yes. Motion approved

Public Participation: Advisory council notes from Patti Skinner were shared.

Motion to approve purchase journals for September and October: M/S Cook/Langenburg; Roll Call Vote: Colvin – yes, Langenburg – yes, Fleury – yes, Edens – yes, Cook – yes, Church-McHugh – yes, Smith – yes, Eisenga – yes. Motion approved

Approve Financial Reports: M/S Fleury/Edens. Motion approved

Old Business – No old business

New Business: Elect new officers. Nomination for Board Chair – Chris Cook; Nomination for Vice Chair - Patti Colvin; Nomination for Secretary – Church-McHugh; Nomination for Treasurer – Eric Smith.

Motion to approve slate of officers presented: M/S Edens/Fleury. Motion approved

Action item - Appoint new committee members:

Finance committee - Church-McHugh, Smith, Langenburg

Personnel Committee: Eisenga, Colvin, Edens

Other committees stay as they were.

Motion to approve slate of committee members: M/S Fleury/Colvin. Motion approved

Action Item: Information was presented on communication from the William M. Anderson Library, West Shore Community College desire to become an affiliate member. After discussion on this matter a **Motion was made to accept the affiliate member listed:** M/S Langenburg/Colvin. Motion approved

Director's report: Sheryl talked about the small/rural conference ("Small Libraries, Big Impact") coming up in April 29-30th at the Tree-Top Resort in Gaylord sponsored by six Michigan Library Cooperatives (MMLL, Northland, Superiorland, White Pine, Mideastern, Woodlands). She noted the potential of space being limited due to a cap on registration, so early registration is recommended. Sheryl will advocate for a certain number of seats to be reserved for each cooperative to allow equal participation. Mini-grants may be used for travel to this event. Sheryl mentioned that the continuing education committee members are making short "bright idea" videos that will be available on the MMLL YouTube channel. Please give suggested topics to Sheryl or any of the CE committee members. Morton Township library received a Citation of Excellence from the Library of Michigan for their library. Sheryl talked about Broadband and E-rate in Michigan.

Committee reports:

Finance – did not meet since last board meeting. The committee suggested taking money out of the MMLL Checking account and move it into a CD to earn more interest.

Motion to authorize moving \$65,000 to a CD for up to 13 months was made: M/S

Edens/Church-McHugh. Roll Call Vote: Colvin – yes, Langenburg – yes, Fleury – yes, Edens – yes, Cook – yes, Church-McHugh – yes, Smith – yes, Eisenga – yes. Motion approved

Personnel – the committee has not met since the last board meeting. Sheryl mentioned that the new premium for the health insurance plan she is on will be lower than what she is currently paying for the same coverage (Blue Care Network HMO Gold \$500/20%). We will have to renew the current plan in December and then move over to the National Insurance Services (NIS) plan for Michigan Library Association members in January. The new premium will be \$324.90, a savings of \$427.11 over the current rate we are paying (\$752.01)!

No public comment

Additional advisory council comments: Lauren from Big Rapids Library mentioned that they are trying to get Dial-a-ride to stop at the library. She will let us know how that goes.

No additional Board member comments

Motion to adjourn was made. Meeting adjourned at 11:51 a.m.